Long Island Coalition for the Homeless

Continuum of Care Meeting – Friday, January 20, 2017

**HMIS Update**

**HMIS Data Quality**

December 2016 Data Quality Review files expected to be distributed the week of January 23-27.

On January 11, 2017 data quality files addressing household composition errors were distributed to certain agencies for review and correction.

**HMIS Training**

Trainings held in 2016: 27 total trainings (182 users trained)

**Upcoming trainings:**

* AWARDS/HMIS New User Training – January 26, 2017
* AWARDS/HMIS Intermediate-level User Training – January 31, 2017
* AWARDS/HMIS New User Training – February 2, 2017
* AWARDS/HMIS Intermediate-level User Training – February 16, 2017

Please contact Wayne or Roxzelle by phone or email with inquiries regarding trainings.

**Changes to Emergency Shelter Intake Form**

On Wednesday, February 1, HMIS intake forms for Emergency Shelter programs will change slightly to accommodate the need of our CoC to capture detailed data related to disabilities for our Coordinated Entry system. Agency staff processing client intakes after February 1st will see required “Special Needs” questions on the form.

The Special Needs questions provide detail on the type of disability a client has and help in determining whether the client’s disability qualifies them as having a “Disabling Condition” as defined by HUD.  The Disabling Condition question will now be “auto-calculated” based on responses to the Special Needs questions.  The addition of these Special Needs questions will also help in determining a client’s Chronic Homeless status and their placement on Waiting Lists used for our Coordinated Entry System.

The intake form will also include 2 additional data fields, also intended to facilitate our Coordinated Entry system, County of Last Permanent Address and Township of Last Permanent Address. These will be dropdown select fields.

**Agency Chronically Homeless Clients Saved Report in AWARDS**

An AWARDS reportbuilder template has been created so agencies can run a report which lists the chronically homeless clients in their programs. To access the report in AWARDS, go to Census > Profile > Select your Program and click the ReportBuilders button > click the HMIS ReportBuilder button > from the ‘select a saved report format’ dropdown list, click on the report named: *Agency Chronically Homeless Clients 2017* and click the Continue button to run the report.

**HMIS Agreements Annual Renewal for 2017**

We are currently working with agencies to obtain HMIS agreements for 2017. If you’ve already submitted your agreements for the new year, thank you! If not, please do so by the January 27 deadline. If you have any questions, please contact Roxzelle Bannerman Martin at (631) 464-4314 x112.

**HMIS Oversight and Advisory Committee**

The recruitment of members for the HMIS Oversight and Advisory Committee continues. The committee will provide an ongoing review and assessment of HMIS activities for the Nassau/Suffolk Continuum of Care to identifying best practices for data collection, reporting, data quality monitoring, and data security and privacy.

If you are interested in participating or would like to find out more about this opportunity, please contact Wayne Scallon: 631-464-414 x115 or wscallon@addressthehomeless.org

**New HMIS Agencies/Programs**

We are continuing our efforts to add Emergency Shelter beds to our HMIS. Maureen’s Haven, Mercy Center Ministries and Project Redirect are the latest to join. The addition of these shelter beds improves our bed coverage for our region and will give us a larger pool of clients from which to identify the chronically homeless and those with greatest needs for housing and services.

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Please visit the HMIS section of the LICH website for additional information, past Newsletters and helpful resources: [www.addressthehomeless.org](http://www.addressthehomeless.org)