**Long Island (Nassau/Suffolk) Continuum of Care Business Meeting Minutes**

**April 21st, 2017**

**Amityville Community Resource Center**

**Present: Present:** D. O’Hearon, Mercy Haven; A. Evenson, FSL; V. McGinn, Suburban; H. Kang, Catholic Charities; C. Juran, TSLI-HHB; T. Sparran-Gill, Bethany House; M. Paventi, SUS; G. Cann, SAIL; L. Russell, SAIL; M. Raab, Nassau County; C. Headley, RCH; D. Ruiz, UVBH; P. Acevedo, RCH; K. Livingston, CHI; J. Davidson, CHI; R. McCue, Retreat; C. Velia, Retreat; A. Sotelp, CDLH; K. Trama, HELP USA; S. Brewster, CDLH; T. Joyner, CNGCS; L. Friscia, CNGCS; P. Hurley, LICH; W. Scallon, LICH; A. D’Amico, MHANC; K. Vatalaro, Brighter Tomorrows; S. Brazeau, HHM; K. Cascio, LICH; C. Greenfield, LICH; J. Duckham, LICH; L. Tloczowski, LICH; D. Trumpy, Momma’s House; J. Massimo, SCUV/MHAW; C. Otano, TSLI; L. Torreblanca, Federal of Organizations; D. Stern, Concern; K. Ohrtman, HELP Suffolk; E. Nieves, NSLS; A. Covino, Options; J. Dean, The INN; P. Fink, CDCLI; Roxzelle Bannerman-Martin, LICH; D. Cervello, SUS/UVBH; J. Henderson, SUS; G. Guarton, LICH; S. Osmani, LICH; M. Giuffrida, LICH; G. Fasano, LICH; B. Inserro, FREE; J. Deleonardis, UVBH; S. Quesada, Nana’s House; C. Ferraiolo, CC; T. Gregoretti, TSCLI.

All members present introduced themselves and Greta Guarton welcomed all to the meeting.

**CoC/NOFA Updates:**

Greta stated that HUD had opened registration for the 2017 CoC funding round. HUD is expected to release the NOFA soon. HUD also posted the GIW for programs to reviewand Greta requested that programs respond to inquiries about the GIW by COB 4/21.

Greta added that former SP+C programs with OMH as the lead on the grant that Amber Vanderwaken would be unavailable for the coming week. OMH programs were asked to respond to Greta about the GIW on Amber’s behalf.

**CoC Ranking:**Greta reported that ranking committee nomination forms were issued and were due by COB on 4/28.

**HMIS Updates**:  
Wayne Scallon reported that Foothold/HUD released the HMIS data quality report. There were also changes to the APR, including a new APR reporting repository, SAGE. There is a comprehensive booklet available on the SAGE website.

Wayne informed members that systems performance measures are due at the end of May. HUD has placed a significantly greater focus on data quality for all HMIS users.

**CoC Monitoring:**  
Greta informed members that a year-long monitoring schedule had been devised. Monitoring order was determined by starting from the bottom of Tier 2 and moving up through the rest of the tier. Tier One programs were then selected at random.

Greta requested that agencies who have yet to provide a point of contact or determine a definitive date for monitoring get in touch with her.

**HUD Required CH documentation:**Gabrielle Fasano shared requirements for chronic homeless documentation and the order of preferences for those documents. These documents were sent to the full CoC.

**Documents that may violate HF principles:**Gabrielleinformed members of documents that may violate housing first principles, including program “rules,” applications, leases/subleases. Gabby asked for members to please send her any documents for review before the ranking process begins.

**Coordinated Entry Update**Mike Giuffrida stated that he and Cody Greenfield have been reaching out to providers in order to streamline the coordinated entry process during the pilot phase. Mike emphasized the need to communicate with LICH about vacancies in order to admit CH households.

Mike added that the prioritization order was approved in September 2016, so all admissions post-implementation of the prioritization order should be exclusively for CH households. Providers can contact Cody Greenfield at [cgreenfield@addressthehomeless.org](mailto:cgreenfield@addressthehomeless.org) to report vacancies and to receive referrals for CH households.

Mike stated that the launch of the Coordinated Entry System will be delayed. LICH team is still working out policies and procedures, as well as HMIS functionality, and does not want to fully introduce the new system until all operational issues identified in the pilot phase have been resolved.

**Amending eligibility:**   
Providers are asked to expand their eligibility where capable, in the absence of multiple funding streams that impose restrictions on admissions. This can be done by contacting assigned HUD rep and submitting an amendment to the program. Providers who have already done so report that it is a fairly straightforward, simple process.

**Announcements:**   
Michael Raab has been compiling a spreadsheet of contacts for landlords/real estate agents that are “low rental friendly”   
[mraab@nassaucountyny.gov](mailto:shield-mraab@nassaucountyny.gov)   
516-572-1395